



## Tennessee Department of Revenue 2005 New Business Tax Workshops

The Tennessee Department of Revenue sponsors **free business tax workshops** at the following offices on the dates indicated below. These sessions normally include business tax, sales and use tax, and issues regarding tax enforcement from the Department of Revenue, as well as a presentation from the Department of Labor and Workforce Development on state unemployment tax. At some seminars, tangible personal property tax and federal tax information from the Internal Revenue Service will also be included.

Please call the office nearest you to discuss the seminar location, times, agenda, etc. These workshops are recommended primarily for new business owners, but may be beneficial to established business owners as well.

<u>Month</u>	<u>Nashville</u>	<u>Chattanooga</u>	<u>Memphis</u>	<u>Johnson City</u>	<u>Knoxville</u>
<b>January</b>	Tuesday, 25 <sup>th</sup>	Wednesday, 12 <sup>th</sup>	Thursday, 13 <sup>th</sup>	Thursday, 13 <sup>th</sup>	Wednesday, 19 <sup>th</sup>
<b>March</b>	Tuesday, 22 <sup>nd</sup>	Wednesday, 9 <sup>th</sup>	Thursday, 10 <sup>th</sup>	Thursday, 10 <sup>th</sup>	Wednesday, 16 <sup>th</sup>
<b>May</b>	Tuesday, 24 <sup>th</sup>	Wednesday, 11 <sup>th</sup>	Thursday, 12 <sup>th</sup>	Thursday, 12 <sup>th</sup>	Wednesday, 18 <sup>th</sup>
<b>July</b>	Tuesday, 26 <sup>th</sup>	Wednesday, 13 <sup>th</sup>	Thursday, 14 <sup>th</sup>	Thursday, 14 <sup>th</sup>	Wednesday, 13 <sup>th</sup>
<b>September</b>	Tuesday, 27 <sup>th</sup>	Wednesday, 14 <sup>th</sup>	Thursday, 8 <sup>th</sup>	Thursday, 8 <sup>th</sup>	Wednesday, 21 <sup>st</sup>
<b>November</b>	Tuesday, 15 <sup>th</sup>	Wednesday, 9 <sup>th</sup>	Thursday, 10 <sup>th</sup>	Thursday, 10 <sup>th</sup>	Wednesday, 16 <sup>th</sup>

### The seminars are held at the following locations:

**Nashville:** 8<sup>th</sup> floor, 1321 Murfreesboro Road. Contact Person: Patsy Bibb. Telephone: (615) 253-0600. Fax: (615) 253-3580. Mailing Address: Tennessee Department of Revenue, Taxpayer Services Division, Andrew Jackson Building, 5<sup>th</sup> Floor, 500 Deaderick Street, Nashville, Tennessee, 37242. Seminar Registration: 8:30 a.m. Seminar begins at 9 a.m. and ends at approximately 12:45 p.m.

**Chattanooga:** Conference Room 607 of the State Office Building, 540 McCallie Avenue, Chattanooga. Contact Person: Sonya Deloach. Telephone: (423) 634-6266. Fax: (423) 634-3001. Mailing address: Tennessee Department of Revenue, Taxpayer Services Division, 540 McCallie Avenue, Suite 350, Chattanooga, Tennessee, 37402. Seminar Registration: 8 a.m. Seminar begins at 8:30 a.m. and ends at approximately 1:15 p.m.

**Memphis:** Business Development Center, 555 Beale Street. Contact People: Irene Dixon and Kimberly Raynor. Telephone: (901) 213-1400. Fax: (901) 213-2675. Mailing address: Tennessee Department of Revenue, Taxpayer Services Division, 3150 Appling Road, Bartlett, Tennessee, 38133. Seminar Registration: 8:30 a.m. Seminar begins at 9 a.m. and ends at approximately noon.

**Johnson City:** Tennessee Department of Revenue, 204 High Point Drive, Johnson City, Tennessee, 37601. Contact Person: Leona Kimery. Telephone: (423) 854-5321. Fax: (423) 854-5377. Mailing address: Tennessee Department of Revenue, Taxpayer Services Division, 204 High Point Drive, Johnson City, Tennessee, 37601. Seminar Registration: 8 a.m. Seminar begins at 8:30 a.m. and ends at approximately 12:30 p.m.

**Knoxville:** Conference room B on the 7<sup>th</sup> floor of the State Office Building, 531 Henley Street. Contact Person: Cathy Russell. Telephone: (865) 594-6100. Fax: (865) 594-6402. Mailing Address: 531 Henley Street, Room 606, Knoxville, Tennessee, 37902. Seminar Registration: 8 a.m. Seminar begins at 8:30 a.m. and ends at approximately 12:30 p.m.

### REGISTRATION FORM

**Use the form below to register for one of our sessions. Fax or mail your completed form, using the contact information listed above for the session you are attending.** In some locations, space is limited and is provided on a first come-first served basis. Pre-registration is desirable, but not mandatory if space is available. If you wish to attend, please complete the registration form below and mail, fax or deliver it to the Department of Revenue Taxpayer Services regional office nearest you.

Your Name: _____	Phone Number with Area Code: _____
Business Name: _____	Type of Business: _____
Business Address: _____	
E-Mail Address: _____	
<b>Date and location of seminar you wish to attend:</b>	
Date: _____	Location: _____ Number of people attending: _____